



Dr. Sarvepalli Radhkrishnan Government Arts College
Pillaraya Street, Yanam – 533464
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Email: iqacyanam@gmail.com

Minutes of the IQAC meeting held on July 7, 2018 at 3:00 PM in Principal Chamber, Dr. S.R.K. Government Arts College, Yanam.

Present

Sl. No.	Name Thiru. / Tvl.	Designation	Position
1	Dr. Jayraj Daniel	Principal	Chairman
2	R.V.V. Satyanarayana	HOD, Chemistry	Member
3	Dr. Madhaveelatha	HOD, Zoology	Member
4	Dr.K.M.K. Chakravarthy	HOD, English	Member
5	K. Manoharan	HOD, Economics	Member
6	Dr. Yoginder Singh	HOD, Commerce	Member
7	S. Srinivas	HOD, Physics	Member
8	K. Surya Prakash	HOD, Computer science	Member
9	S. Krishna Veni	HOD, Mathematics	Member
10	Dr. J.V. Sudhakar	HOD, Botany	Member
11	Ms. K.Sri Sudha, III B.Sc Physics	Student Representative	Member
12	Dr. D.Santi Kumar	Coordinator, IQAC	Member

On Leave

1	P. Nagamani	Office Superintendent	Member
2	E. Visnuvardhan Rao	Chairman, AVR Chemicals and Zincs (P) Ltd., Yanam	Member
3	K. Sainadh	Delegate to Director of School Education, Yanam	Member



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Agenda of the meeting

1. To examine the utilization and expenditure statement to be submitted to SRO,UGC, Hyderabad for Rs. 41,000/- utilized during the academic year 2017-18, out of the Total grant of Rs.300,000/- granted under Twelve Plan for IQAC activities in the college.
2. Preparation of IQAR report for the Academic year 2017-18.
3. Constitution of various committees in the college for the academic year 2017-18.
4. Introduction of College Management System by the Directorate of Higher and Technical Education, Government of Puducherry.
5. Change of IQAC Coordinator of the College for the academic year 2018-19 onwards.

Minutes of the meeting

1. The chairperson of the IQAC welcomed the members to the meeting and stated the agenda of the meeting.
2. The minutes of the previous meeting was read out by Dr.D.Santi Kumar, Coordinator, IQAC. The proceeding was unanimously confirmed after the discussion on the achievements and lacunas.
3. Dr. Santi Kumar, Coordinator, IQAC addressed the members and explained about the utilization and expenditure statement to be submitted to SRO,UGC, Hyderabad for Rs. 41,000/- utilized during the academic year 2017-18, out of the Total grant of Rs.300,000/- granted under Twelve Plan for IQAC activities in the college.
4. It was suggested to develop, redesign and activate college website for the presenting activities of college to various stakeholders and renewal of Wifi facility in the academic block by utilizing RUSA funds.
5. Coordinator requested the member of faculty and various committees to submit their activity list of the academic year 2017-18 to prepare IQAR for the year 2017-18.
6. Teachers suggested taking up Orientation, Refresher Courses, seminars / workshops to enrich their knowledge and skills according to UGC / CAS norms.
7. It was proposed to necessary steps for the introduction of new P.G course in Chemistry and completion of new P.G Block.
8. Recently introduced College Management System by the Directorate of Higher and Technical Education, Government of Puducherry was discussed and deficiencies are highlighted and recommended some limitation of the system.
9. It was discussed to bring about environmental awareness among the students and encourage cleanliness drive in the college campus.
10. Dr. D.Santi Kumar, Coordinator, IQAC proposed the change of IQAC Coordinator and suggested Dr. T. Prasad Rao, Assistant Professor, Department of History to be appointed as new IQAC coordinator, which was unanimously accepted by all the members. It was decided to transfer the files of IQAC to new incumbent after settling all pending issues.

[Dr. D. Santi Kumar]

[Dr. Jayraj Daniel]



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Minutes of the IQAC meeting held on 8th April, 2019 at 3:30 PM in Principal Chamber, Dr. S.R.K. Government Arts College, Yanam.

Present

Sl. No.	Name Thiru. / Tvl.	Designation	Position
1	Dr. V.Bhaskar Reddy	Principal	Chairman
2	R.V.V. Satyanarayana	HOD, Chemistry	Member
3	Dr. Madhaveelatha	HOD, Zoology	Member
4	Dr.K.M.K. Chakravarthy	HOD, English	Member
5	K. Manoharan	HOD, Economics	Member
6	Dr. Yoginder Singh	HOD, Commerce	Member
7	S. Srinivas	HOD, Physics	Member
8	K. Surya Prakash	HOD, Computer science	Member
9	A.V.V.S. Murthy	HOD, Mathematics	Member
10	Dr. J.V. Sudhakar	HOD, Botany	Member
11	E. Visnuvardhan Rao	Chairman, AVR Chemicals and Zincs (P) Ltd., Yanam	Member
12	K. Sainadh	Delegate to Director of School Education, Yanam	Member
13	Ms.K.Sri Sudha, III B.Sc Physics	Student Representative	Member
15	Dr.T. Prasad Rao	Coordinator, IQAC	Member

On Leave

1	P. Nagamani	Office Superintendent	Member
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Agenda of the meeting

1. To discuss the issues related to admission procedure and enhance the intake into the college.
2. Preparation and review of IQAR report of the Academic year 2017-18.
3. To review the activities of various committees in the college.
4. To assess faculty needs of various departments in the college.
5. Steps to be taken to promote Industry –academia interaction with local industrialists.

Minutes of the meeting

1. The chairperson of the IQAC welcomed the members to the meeting and stated the agenda of the meeting. He expressed his appreciation of the work done by the outgoing Dr. D.Santi Kumar. He also welcomed the new incumbent Dr. T. Prasad Rao, Assistant Professor, Department of History.
2. The minutes of the previous meeting was read out by Dr. T.Prasad Rao, Coordinator, IQAC. The proceeding was unanimously confirmed after the discussion on the achievements and lacunas.
3. Dr. Santi Kumar, Coordinator, IQAC addressed the members and explained about the utilization and expenditure statement to be submitted to SRO,UGC, Hyderabad for Rs. 41,000/- utilized during the academic year 2017-18, out of the Total grant of Rs.300,000/- granted under Twelve Plan for IQAC activities in the college.
4. It was suggested to develop, redesign and activate college website for the presenting activities of college to various stakeholders and renewal of Wifi facility in the academic block by utilizing RUSA funds.
5. Coordinator requested the member of faculty and various committees to submit their activity list of the academic year 2017-18 to prepare IQAR for the year 2017-18.

[Dr. Prasad Rao.T]
IQAC Coordinator

[Dr.V. Bhaskar Reddy]

Principal
Dr.S.R.K.Govt.Arts College
YANAM - 533 464.



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Action Taken Report 2018-19

1. College website was redesigned and activated by new domain address 'edu.in' in dynamic mode.
2. Newly joined faculty attended Orientation courses and refresher Courses in various Human Resource Development Centers.
3. The sanction to start new Post-graduation programme, M.Sc. – Chemistry from academic year 2019-20 was approved by Govt. of Puducherry and Pondicherry University.
4. Construction of new P.G Block was completed and handed over to the College for use.
5. The Eco-club was activated to bring awareness on environmental issues and cleanliness drives were taken up by the N.C.C and N.S.S. units on regular basis. Swatch Bharat Committee was constituted to take up cleanliness drive in the college campus.
6. Steps were taken to bring about the publicity about uniqueness of the college in terms of curriculum, infrastructure and faculty to encourage admissions into college from local region.

[Dr. Prasad Rao.T]

IQAC Coordinator

[Dr.V. Bhaskar Reddy]

Principal
Dr.S.R.K.Govt.Arts College
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